

EXECUTIVE DECISION RECORD

CABINET

12 FEBRUARY 2020

Cabinet Members:

Councillors: R.G.Jones (Chairperson), C.Clement-Williams, D.Jones, E.V.Latham, A.R.Lockyer, P.A.Rees, P.D.Richards, A.Wingrave and L.Jones

Officers in Attendance:

S.Phillips, A.Jarrett, H.Jenkins, N.Pearce, C.Griffiths, H.Jones, S.Rees, A.Thomas, S.Morris, E.Wellington, C.Davies and T.Davies

Scrutiny Invitee: Councillor A.N.Woolcock (Scrutiny Chair)

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor R.G.Jones be appointed Chairperson for the meeting.

2. **FORWARD WORK PROGRAMME 2019/20**

Noted by the committee.

3. **COURT DEPUTY - INVESTMENTS STRATEGY FOR CLIENT FUNDS**

Decisions:

1. That the Court Deputy Investment Strategy for Client Funds detailed at Appendix 1 of the circulated report, be approved.

2. That a procurement exercise be undertaken to appoint financial advisors to provide investment advice for clients with capital of more than £50,000, in accordance with the Strategy.

Reason for Decisions:

To provide a framework for the investment of Court Deputy client funds, to ensure compliance with relevant standards and statutes.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

4. **COURT DEPUTY – POLICY FOR THE DISPOSAL OF ASSETS OF DECEASED CLIENTS**

Decision:

That the Disposal of Assets of Deceased Clients Policy, as detailed at Appendix 1 to the circulated report, be approved.

Reason for Decision:

To formalise an operational framework for the disposal of assets, of deceased Court Deputy clients.

Implementation of Decision:

The decision will be implemented after the three day call in period.

5. **NON-DOMESTIC RATES - HIGH STREET AND RETAIL RATES RELIEF WALES 2020/21**

Decision:

That the grant funding be accepted, and the High Street and Retail Rates Relief Scheme for 2020/21, as detailed in the circulated report, be adopted.

Reason for Decision:

To enable the Business Rates Team to administer the High Street and Retail Rates Relief Scheme 2020/21.

Implementation of Decision:

The decision will be implemented after the three day call in period.

6. **JOINT RESPONSE TO THE VIOLENCE AGAINST WOMEN,
DOMESTIC ABUSE AND SEXUAL VIOLENCE (WALES) ACT 2015**

Decision:

That the Assistant Chief Executive and Chief Digital Officer be authorised to commence a four week public consultation exercise on the draft Healthy Relationships for Stronger Communities Strategy, as detailed at Appendix 1 to the circulated report, and the outcome of that consultation be reported back to Cabinet in March 2020.

Reason for Decision:

To provide the formal authority to the relevant officer to take the actions necessary to secure compliance by the Council with the duties under Section 5 (1) of the Violence Against Women, Domestic Abuse and Sexual Violence (Wales) Act 2015.

Implementation of Decision:

The decision will be implemented after the three day call in period.

7. **ACCESS TO MEETINGS**

RESOLVED: that pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A of the Local Government Act 1972.

8. **LEGAL CASE MANAGEMENT SYSTEM**

Decision:

That delegated authority be granted to the Head of Legal Services to enter into a contract, as detailed within the private circulated report, for Legal Case Management Software commencing on a date to be determined by the Head of Legal Services.

Reason for Decision:

To enable the purchase of case management system for legal services to enable the suitable conduct of legal proceedings and legal matters.

Implementation of Decision:

The decision will be implemented after the three day call in period.

9. **REPLACEMENT HR AND PAYROLL SYSTEM**

Decision:

That the Director of Finance and Corporate Services be authorised to enter into a contract for a new HR/Payroll system, as detailed in the private circulated report.

Reason for Decision:

To allow Officers to develop and implement a fit for purpose and cost effective HR/Payroll solution.

Implementation of Decision:

The decision will be implemented after the three day call in period.

CHAIRPERSON